

**STATE BOARD OF EDUCATION
DIVISION OF CHARTER SCHOOLS
NOTIFICATION OF CHANGE REQUEST**

FOR CHARTER SCHOOLS OFFICE USE ONLY	
Notification of change #	

(Name of Charter School & Address)

(Contact Person's Name)

(Phone Number)

(Fax Number)

Only 1 notification of change request per document. All notifications must be submitted, approved and signed by both parties before the school can take action on or implement the changes requested in the notification. A COPY OF THE GOVERNING BOARD MINUTES FROM YOUR SCHOOL APPROVING THE NOTIFICATION OR CERTIFIED RESOLUTION MUST BE PROVIDED WITH THIS REQUEST. Please check appropriate box.

- ☐ Changes in legal status; ownership; chief executive officer or the structure of the Governing Board
- ☐ Changes in signing authority for the school or corporation
- ☐ Changes in governing board members
- ☐ Changes of corporate name or school name
- ☐ Changes in enrollment—necessary for school finance purposes
- ☐ Changes in school location (adding or deleting a site) Please indicate the name of the school, physical and mailing address, phone and fax numbers and contact person. If adding a site, this request will not be approved unless accompanied by a Certificate of Occupancy and a State and/or Local Fire Marshal Inspection Report.
- ☐ Other _____

The State Board of Education ("BOARD"), Sponsor and _____

("CONTRACTOR"), herein agree to amend the terms of the Charter Contract as follows:

TO CHANGE FROM ORIGINAL APPLICATION, PAGE NO. _____, Paragraph # _____, Notification # _____

TO CHANGE TO:

CERTIFICATION OF RESOLUTION

The undersigned Charter Representative of _____ Charter School, hereby certifies that the foregoing change or amendment was adopted at a general/special meeting held on _____, the original of which resolution is a part of the governing body's minutes.

In witness whereof, CONTRACTOR has signed this Contract notification as of this _____ day of _____, 200_____

Signature of Contract Signer (Blue ink)

Please print name

Representative Signer for Arizona State Board of Education

Date

CTD # _____

CTDS # _____